



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, June 13, 2017 at 7:02 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:02 P.M., Village President Jacob called the June 13, 2017 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President: Jacob
Trustees Present: Borawski (after being sworn in), Kritzmire (arrived electronically at 7:57pm), Nora, O'Connor, O'Reilly, Sarlitto
Trustees Absent: Kritzmire (until 7:57pm)
Village Manager: Lothspeich
Village Clerk: Gayton
Village Attorney: Filippini
Village Planner: Hogue
Village Engineer: Perry

Item: Recognition Of Trustee Kritzmire To Attend the Board Meeting Electronically

Trustee Sarlitto moved to Approve the Electronic Attendance of Trustee Kritzmire, Upon Availability; seconded by Trustee Nora.

VOICE VOTE:

All ayes, no nays (Motion carried 4 – 0; Trustee Kritzmire not in attendance)

Item: Oath of Office – Newly Appointed Village Official – Chris Borawski, Village Trustee.

Declaration of Vacancy in Office of Trustee; Appointment and Approval of & Oath of Office of Newly Appointed Village Official: Trustee Chris Borawski (filling remainder of term of former Trustee Borys)

Trustee Sarlitto moved to Approve the Appointment of Chris Borawski to the Office of Trustee, for the Village of Long Grove; seconded by Trustee O'Connor.

VOICE VOTE:

All ayes, no nays (Motion carried 4 – 0; Trustee Kritzmire not in attendance)

VISITOR'S BUSINESS

Call To Order: Recitation of the Pledge of Allegiance

**Homeowner Associations:
Country Club Estates**

Discussion: Trustee Nora reported all is well.

The following homeowner association was invited to the meeting, but did not have a representative in attendance:

Woods End

Special Event & Signage: Downtown Events (2017):

Rotary Race For Charity – September 9 (6:00am – 10:00 am)

Discussion: No discussion

Trustee Sarlitto moved to *approve the Special Event Application and Temporary Signage for: Rotary Heritage Race For Charity on September 9, 2017*; seconded by Trustee Nora.

ROLL CALL VOTE:

Trustee O'Reilly – aye; Trustee Borawski – aye; Trustee Sarlitto - aye; Trustee O'Connor- aye; Trustee Nora – aye.

(Motion carried 5 – 0; 1 Trustee Kritzmire not in attendance).

Long Grove Historical Society Raffle License: Waiver Of \$25 Fee & Bonding.

Discussion: Aaron Underwood showed the Board a picture of the painting. Tickets will be sold at various events. Trustee O'Connor asked if instead of waiving the fee, it shouldn't just be lowered, so as not to set a precedent. Village President Jacob said precedence is to waive for a charity/non-profit.

Trustee O'Reilly moved to *approving the Raffle License application and waiver of the raffle license bond and \$25 application fee requirements for the Long Grove Historical Society raffle*; seconded by Trustee O'Connor.

ROLL CALL VOTE:

Trustee O'Reilly – aye; Trustee Borawski – aye; Trustee Sarlitto - aye; Trustee O'Connor- aye; Trustee Nora – aye.

(Motion carried 5 – 0; 1 Trustee Kritzmire not in attendance).

Lake County Sheriff's & Long Grove Fire District's Report:

Report: West Chicago Police made arrests in a similar crime, to that of the April 20th Red Cottage Salon break-in. LCS detectives got a confession for our local incident, and currently working with the State's Attorney to file charges. LGFD had nothing to report.

Route 53 EIS Meeting

Tony Dean reported on the outcome of the Route 53 EIS meeting. He stated the ITHA acted without a Lake County Rep on the ITHA Board, in violation of the ITHA Act. Also, they are spending engineering money on the prospect of a project, without having a local advisory committee formed prior. It is also thought that the corridor/legal ROW is stale. In addition, the 15-year Capital Plan has been overrun by billions. Tony Dean asked the board to consider working with other communities to bring litigation against the ITHA. He thought they needed to recertify the ROW every 5 to 10 years, and nothing has been done since 1993. He believed this action must be

taken within a month's time.

Item #1: Report Of The Plan Commission & Zoning Board Of Appeals (PCZBA) Meeting – June 6, 2017:

- A. Text Amendment(s) To The Village Code For The Village Of Long Grove, Title 5, Zoning Regulations, Including Without Limitation Modifications To Chapter 3, Residential Districts, And Chapter 11, Zoning Administration And Enforcement To Allow For The Creation Of A New Zoning District And/Or Special Use And Planned Unit Development Standards And Procedures To Provide For Conservation Oriented, Cluster Type Residential Developments And Modification Of Other Regulations As Required To Accommodate Such Developments Within The Village Of Long Grove, Illinois. (Continued Until September 2017 PCZBA Mtg.)**
- B. New Business: Consideration Of A Request For A Modification Of The Final PUD Approval Ordinance To Allow A Maximum Of 18.5% Of The Floor Area Within The Sunset Grove Development, Located At The Southeast Corner Of Illinois Route 83 & Aptakisic Road, To Be Non-Retail Space, And/Or Additional Relief Necessary And/Or Appropriate Under The Zoning Code, For Property Zoned Under The HR-1 Highway Retail District/ PUD Classification Within The Village Of Long Grove Submitted By Mr. Kurt Wandry On Behalf Of The Sunset Grove LLC. (PCZBA Recommended Approval 6-0)**

Discussion: The retail environment has changed, since enacted in 2008. This would benefit the TIF district. Trustee O'Reilly asked if this might be best done on a temporary basis, as things may change. Trustee Sarlitto mentioned that subscription-based (i.e. athletic clubs), routine services are a draw that bring foot traffic.

Trustee Sarlitto moved to direct Village Counsel to prepare the necessary approval ordinance amending the Sunset Grove PUD increasing the maximum allowed non-retail to 18.5%; seconded by Trustee O'Connor.

ROLL CALL VOTE:

Trustee O'Reilly – aye; Trustee Borawski – abstain; Trustee Sarlitto - aye; Trustee O'Connor- aye; Trustee Nora – aye.

(Motion carried 4 – 0; 2 Trustee Kritzmire not in attendance, Trustee Borawski abstained).

Barbara Reed Turner's 98th Birthday

Today marks Barbara Reed Turner's 98th birthday, and tomorrow is the arrival of the material to construct her ramp, so she can get out and enjoy her woods.

Item #2: Report Of The Comprehensive Plan Steering Committee – May 24, 2017

- A. Review of "Public Hearing" Draft of Plan Update.**
B. Presentation dates to Village Board & PCZBA
C. Public Review/Public Hearing dates.

Discussion: July 18th will be a joint meeting between the Village Board and the PCZBA, for a formal discussion of the document. The Village Board will then continue with the meeting that would normally have been held on July 11th. Further details will be determined, and disseminated. Both a clean copy, and the working copy, will be available online.

Item #3: Consideration Of A Resolution In Continued Opposition To The Proposed Extension Of IL Route 53 & Amending Village Budget In Opposition. (Res. #2017-R-21).

Discussion: It was confirmed that in the prior resolution, drinking water was addressed.

Trustee Borawski moved to amend the Village Budget with an increase from \$10,000 to \$50,000, to Oppose Route 53; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee O'Reilly – aye; Trustee Borawski – aye; Trustee Sarlitto - aye; Trustee O'Connor-aye; Trustee Nora – aye.
(Motion carried 5 – 0; 1 Trustee Kritzmire not in attendance).**

Item #4: Consideration Of A Resolution Updating Signature Cards With Various Financial Institutions (Baxter Credit Union, Illinois Metropolitan Investment Fund, UBS, BMO Harris & Amalgamated. (Res. #2017-R-22).

Discussion: A correction was made.

Trustee Sarlitto moved to Approving A Resolution Updating Signature Cards For Village Financial Accounts, as amended; seconded by Trustee O'Connor.

ROLL CALL VOTE:

**Trustee O'Reilly – aye; Trustee Borawski – aye; Trustee Sarlitto - aye; Trustee O'Connor-aye; Trustee Nora – aye.
(Motion carried 5 – 0; 1 Trustee Kritzmire not in attendance)**

Item #6: Ordinance Repealing & Establishing Prevailing Wages.

Discussion: No discussion.

Trustee Sarlitto moved to Approve An Ordinance Repealing & Establishing Prevailing Wages For The Village of Long Grove; seconded by Trustee Nora.

ROLL CALL VOTE:

**Trustee O'Reilly – aye; Trustee Borawski – aye; Trustee Sarlitto - aye; Trustee O'Connor-aye; Trustee Nora – aye.
(Motion carried 5 – 0; 1 Trustee Kritzmire not in attendance).**

Item #7: Village President Jacob.

Administration & Legislation

- A. Village Board Strategic Planning Workshop – July 15, 2017 (10:00 am until 4:00 pm).**
- B. Special Joint Meeting With PCZBA – TBD.**

Discussion: The July 15th Strategic Planning Workshop will commence after the 9 am event, at Buffalo Creek Brewing Company (BCBC), involving giant scissors and samples. The piece regarding the Marketing Plan will likely be released at the time of BCBC's opening.

Item #9: Village Trustee Borawski.

Security and Sustainability

Report: No report.

Item #5: Consideration Of A Resolution Approving A Proposal From Vicarious Productions For

Village Communications (Newsletter, Social Media, Public Relations, Etc.) In The Annual Amount Of \$30,000. (Res. #2017-R-23). .

Discussion: Trustee Kritzmire looked at what other communities were doing, and found Vicarious. They will provide mailed newsletters, electronic content delivery, social media posts, and PR consulting. They monitor, and provide village-approved responses. They will retain admin control, even in the event of an emergency. Everything will be pertinent to Long Grove, nothing canned. Content will come from many sources. Unbiased public info on elections. Rules established up front about parameters of content. Much going on, so bimonthly to start. Can go quarterly, in future, if best. First print newsletter would be delivered in over two months. Email newsletters can go right away.

Trustee O'Reilly moved to Approve a resolution for Vicarious Productions for the Village Communications; seconded by Trustee Nora.

ROLL CALL VOTE:

**Trustee Kritzmire – aye; Trustee O'Reilly – aye; Trustee Borawski – aye; Trustee Sarlitto - aye; Trustee O'Connor- aye; Trustee Nora – aye.
(Motion carried 6 – 0).**

Item #8: Village Trustee Kritzmire.

Finance

A. Treasurer's Report for May 31, 2017 as reported on June 13, 2017.

Discussion: This was first report from new system. It was rather self-explanatory. Old system is gone, so no way to run two sets for comparison. Trustees gave thoughts on how to make reports more streamlined.

Trustee Sarlitto moved to approve the Treasurer's Report for May 31, 2017; seconded by Trustee O'Reilly.

ROLL CALL VOTE:

**Trustee Kritzmire – aye; Trustee O'Reilly – aye; Trustee Borawski – aye; Trustee Sarlitto - aye; Trustee O'Connor- aye; Trustee Nora – aye.
(Motion carried 6 – 0).**

B. Actual vs Budget Comparisons for the period ending May 31, 2017.

Discussion: No discussion.

Item #10: Village Trustee Nora.

Building, Water & Sewer

Monthly Building Department Report – May 2017

- A. Request For Waiver or Reduction In Building Permit Fees For Long Grove Park District – Turner Residence.**
- B. Village Property Maintenance, Building & Fire Code Enforcement – Update.**
- C. Monthly Building Department Report – May 2017.**

Report: The Lions have purchased the materials, and will build the ramp for Barbara Reed Turner, who is so excited for its installation. The property is owned by the Park District, so this is not being waived for a private residence. And... it's Barbara Reed Turner. This month \$45K was collected from permits filed in the month of May. The Village of Buffalo Grove is open to consider inspections, but must present to their board. Village Manager Lothspeich met with LGFM Schmidt. They will meet with the Fire Dept. and Buffalo Grove next week.

Item #11: Village Trustee O'Connor.

Roads, Bridges & Pathways

Report: This past Wednesday, Trustee O'Connor and Village President Jacob met with the Underwoods, to discuss the historical designation of the covered bridge. The board wondered if they should ask the IHPA to hold off on this decision, until the board had all the information they needed to weigh all options. Aaron Underwood said any impact that the potential designation has, happened once it was considered by the IHPA, months ago. Trustee Kritzmire joined the discussion. Geoff Perry confirmed, if the Board wanted to proceed with the Federal option, the 1064F process needs to happen, whether on or eligible for designation. GHA worked through the difference between the 2014 and 2017 bids, and it comes down to a cover replacement vs. a rehab, essentially a wash. Village President Jacob asked if instead a letter is sent to the IHPA stating concerns that there might be unintended consequences. Trustee O'Reilly said it is best stated that we approve, unless there are unforeseen consequences. The board decided to do nothing, and let it play itself out. Trustee Nora said that if he is reading info from the packet correctly, even if the designation is received, there is nothing stopping the village from demolishing the bridge and putting something else up in its' place. Village Manager Lothspeich said that is correct. David Gayton pointed out that the community will have something to say about that. Aaron Underwood said that there is a process. Trustee O'Reilly found it shocking that we have zero historical designations, while looking over the list of them in surrounding communities. Many of those are residences, whereas our buildings are residence, turned retail.

Item #12: Village Trustee O'Reilly.

Economic Development & Environmental Concerns

Report: Nothing further.

Item #13: Village Trustee Sarlitto.

Planning & Zoning

Comprehensive Plan Updates

Report: Nothing Further.

Item #14: Village Clerk Gayton.

Discussion: No report.

Item #15: Village Manager Lothspeich.

Discussion: No report.

Item #16: Village Planner Hogue.

Discussion: No report.

Item #17: Village Engineer Perry.

- A. N. Krueger Road – *Update.*
- B. Robert Parker Coffin Covered Bridge – *Update.*
- C. Northwest Water Commission Watermain (Aptakisic & Arlington Heights Road) – *Update.*
- D. Three Lakes Drive Stormwater Improvements & Culvert Risers – *Update.*
- E. IL 83 Deep Well Water Treatment Plant Improvements – *Direction.*

Discussion: Preparing for the coming informational meeting on N. Krueger. Should be around mid-July. NWCW construction begins week of July 11th. This will involve the closure of SB AH Rd. at Rt. 83, for a week. Three Lakes will begin on Monday. IL 83 Deep Well Project's next stage is Plant

Improvements to increase capacity and flexibility. Design is done, currently at EPA for permit. This is the time to go out for bid. Estimate was \$390K. \$200K budgeted this year. Last year's phase came in \$246K under budget, making total project still fall within expected financial outlay. Budget will need to be amended.

Item #18: Village Attorney Filippini.

Discussion: No report.

Item #19: Approval of Board Meeting Minutes

May 9th, 2017 Board Meeting Minutes. No Amendments.

Trustee Sarlitto moved to approve the May 9th, 2017 Board Meeting Minutes; seconded by Trustee Nora.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee Borawski abstained)

May 23rd Board Meeting Minutes. Will be approved at next meeting.

Executive Session

At 9:41 P.M., Trustee Sarlitto moved to go into Executive Session to discuss (1) Litigation; seconded by Trustee O'Connor.

ROLL CALL VOTE:

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora– aye; Trustee O'Connor - aye; Trustee O'Reilly- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Adjournment.

At 10:54 P.M., Trustee Sarlitto moved to adjourn the meeting; seconded by Trustee Borawski.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)